

## Scrutiny Task and Finish Group Template

In order to set up a Task and Finish Group please ensure that this template is completed in full. The relevant Scrutiny Committee will consider this information when deciding if the Task and Finish Group is required.

<b>Scrutiny Committee</b>	Regeneration
<b>Title of Task and Finish Group</b>	Town Centre Strategy
<b>Is a Council Policy currently in place? If so, please state which one</b>	No
<b>Which Council Priority would the Task and Finish Group Support?</b>	Economic Development and Regeneration  To work with partners to develop a new vision for our town centres, ensuring their long term future.
<b>Why is there a need to set up a Task and Finish Group?</b>	The Task and Finish Group is required to consider the draft town centre strategy prior to making its recommendations for approval.
<b>What is the Scope of the Task and Finish Group? What will be considered and what will not?</b>	The task and finish group will meet to review the draft Town Centre's Strategy.  The group will comprise of scrutiny members – who will: <ul style="list-style-type: none"> <li>• Review the draft strategy and associated recommendations undertaken by the Consultants, Nash Partnership, with specific consideration to: <ol style="list-style-type: none"> <li>a. Generating a new strategy, focus and direction</li> <li>b. Common principles that should underpin the strategy, action plan and associated delivery across all towns.</li> <li>c. Complementarity of offer across the Authority and associated town centres.</li> <li>d. Key strategic projects for town centre delivery, Blaenau Gwent wide.</li> <li>e. Partnership and delivery mechanisms to support implementation of priorities contained within the strategy.</li> </ol> </li> </ul>

	<ul style="list-style-type: none"> <li>• Communicate their findings in respect of the above points, and make associated recommendations for the broader approval of the strategy.</li> </ul> <p>The group will be supported by the Regeneration Department.</p>
<p><b>How will the aim of Task and Finish Group support the Sustainable Development Principles?</b></p>	<p><b><i>Involvement (consultation, engagement, participation) Involvement (consultation, engagement, participation)</i></b></p> <p>The task and finish group would consist of Scrutiny members only. However the strategy was developed and will be implemented in an engaging and participatory way, involving key town centre stakeholders. There is further opportunity to extend membership to the group is required e.g. expert advisors, service users.</p> <hr/> <p><b><i>Thinking for the Long term (forward planning)</i></b></p> <p>The work of the task and finish group and the town centre strategy more broadly aims to ensure a sustainable future for our towns, with facilities and provisions that serve the needs of its users.</p> <hr/> <p><b><i>Preventative focus</i></b></p> <p>Town centres have been in relative decline, a proactive and alternative approach is key to reducing further decline.</p> <hr/> <p><b><i>Collaboration / partnership working</i></b></p> <p>Collaboration and partnership working will be critical to the development of any associated action plan and implementation. This will extend to public sector organisations, businesses, voluntary and third sector organisations.</p> <hr/> <p><b><i>Integration (across service areas)</i></b></p> <p>There are no immediate opportunities linked to the work of the T&amp;F group.</p>

<b>What outcome are you seeking from holding a Task and Finish Group?</b>	A town centre strategy that will deliver change, with consideration of:  Common principles to support delivery Clear partnership/governance structure Strategic delivery priorities Holistic and complimentary approach
<b>Which Officers will support the Task and Finish Group?</b>	Service Manager (Regeneration) Towns Facilitator (depending on recruitment timescales) Team Manager (Building Control and Development Plans) (Connected Communities)
<b>Suggested Member Representation, e.g. Ward specific*</b>	Scrutiny Members
<b>How many meetings will be held and how often?</b>	Max of 4 meetings, every 2 weeks.
<b>What is the anticipated timescale for completion?</b>	Commence Dec 19/Jan 20 Conclude Feb 2020
<b>How often will you report back to committee?</b>	The recommendations will be fed back into scrutiny following the conclusion of the T&F group – this will be a single report.

**\*Members of the Task and Finish Group will be agreed by the appropriate committee.**